

## HALF MOON BAY COMMUNITY ASSOCIATION

N7832 Lake View Court, New Lisbon, WI 53950

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### OPERATING POLICY FOR POOL AND CLUBHOUSE

The pool and clubhouse are for the exclusive use and enjoyment of the Half Moon Bay Community Association members, their immediate family members and guests (when accompanied by a member).

#### Pool Season-

From Memorial Day Weekend through Sunday after Labor Day the pool will be open daily from 10 AM until 10 PM weather permitting). The pool may not be reserved.

#### Clubhouse-

The Clubhouse is open daily until 10 PM. The Clubhouse is available to be reserved by Community association members for private parties, except for holiday weekends. (Meeting room & kitchen only). Maximum of 6 hours per reservation, and only one reservation scheduled on summer weekends.

### CLUBHOUSE RESERVATIONS FOR PRIVATE PARTIES

- ◆ Reservations will be made on a first come, first served basis.
- ◆ When parties for children are involved, an adult member(s) must be present at all times to control activities
- ◆ Security deposit of \$50.00 is necessary to reserve the clubhouse. Pool and pool area cannot be reserved.
- ◆ Request and security deposit must be sent via U.S. Mail to Half Moon Bay at the above address. (Call or e-mail first.). Postmark will determine first reservation in case of conflict.
- ◆ The member's security deposit check will be returned to the member upon check-out provided there is no damage to the clubhouse and the building is cleaned to the same condition it was prior to the party.
- ◆ Reservations should be made at least two weeks in advance.
- ◆ It is the member's responsibility to schedule the check-in and check-out with the Association Administrator or a Board Member.

HALF MOON BAY COMMUNITY ASSOCIATION  
Clubhouse Rental Agreement

Member's name(s) \_\_\_\_\_  
Half Moon Bay Address \_\_\_\_\_  
Telephone number(s) \_\_\_\_\_  
Date of Rental \_\_\_\_\_  
Hours \_\_\_\_\_  
Number of attendees \_\_\_\_\_  
Purpose of use \_\_\_\_\_

I, the undersigned, a member of Half Moon Bay Community Association in good standing, agree to rent the facilities on the above date for the above function and will be present at all times during the rental period specified. I agree to use the facilities for the specified purpose as noted above and will not use the premises for any other purpose or for any illegal activities.

I agree to tour the facilities and inspect the contents before and after use. Upon inspection, I accept full liability for all cleaning and damages and agree to leave the clubhouse in the same or like condition as when inspected.

There is no rental fee; however, a deposit of \$50.00 is given against possible damages and clean-up. I further understand that the swimming pool is not a part of this rental contract and other members in good standing are not to be denied access to the pool area or restrooms.

In the event the rental purpose is for a function including minors, in addition to the member, adults in a ratio of one (1) adult to every four (4) minors must be present.

I have read the clubhouse Rental Policies and Procedures and agree to all terms and conditions therein. I understand that it is my responsibility to schedule, with the Association Administrator or a Board Member, check-in or check-out.

I understand and accept that the Half Moon Bay Community Association is not responsible or liable for any injury resulting from the use of the clubhouse premises, including the front walk and parking lot.

Member Signature \_\_\_\_\_  
Date: \_\_\_\_\_

Half Moon Bay Community Association  
By: \_\_\_\_\_